



Yearly Status Report - 2017-2018

Part A

Data of the Institution

| | |
|-----------------------------------------------|--------------------------------------------------------|
| 1. Name of the Institution | GOVT. MAHARAJA P.G. COLLEGE (AUTONOMOUS) CHHATARPUR |
| Name of the head of the Institution | Dr. Lakhan Lal Kori |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 07682246508 |
| Mobile no. | 9425881060 |
| Registered Email | naacmaharajacollege@gmail.com |
| Alternate Email | hegmccha@mp.gov.in |
| Address | NH-75 Panna Road Chhatarpur |
| City/Town | Chhatarpur |
| State/UT | Madhya Pradesh |
| Pincode | 471001 |

| | |
|---------------------------------------------------------------------|-------------------------------|
| 2. Institutional Status | |
| Autonomous Status (Provide date of Conformant of Autonomous Status) | 02-Jun-1994 |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr D P Shukla |
| Phone no/Alternate Phone no. | 07682246622 |
| Mobile no. | 9425883013 |
| Registered Email | naacmaharajacollege@gmail.com |
| Alternate Email | haricnayak@gmail.com |

| | |
|--------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| 3. Website Address | |
| Web-link of the AQAR: (Previous Academic Year) | http://maharajacollege.in/maharaja/AQAR2016-17.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://maharajacollege.in/maharaja/academic_1718.pdf |

| 5. Accrediation Details | | | | | |
|--------------------------------|-------|------|----------------------|-------------|-------------|
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | B | 2.31 | 2009 | 29-Jan-2009 | 28-Jan-2014 |
| 2 | B | 2.75 | 2016 | 19-Feb-2016 | 18-Feb-2021 |

| | |
|-----------------------------------------|-------------|
| 6. Date of Establishment of IQAC | 23-Jul-2009 |
|-----------------------------------------|-------------|

| |
|---------------------------------------------|
| 7. Internal Quality Assurance System |
|---------------------------------------------|

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---------------------------------------------------------------------------|-----------------|---------------------------------------|
| Item /Title of the quality initiative by | Date & Duration | Number of participants/ beneficiaries |

| IQAC | | |
|-----------------------------------|-------------------|------|
| Yoga Day | 21-Jun-2017 1 | 217 |
| Plantation Drive | 05-Jul-2017 7 | 310 |
| College Chalo Abhiyaan | 12-Jun-2017 7 | 850 |
| Students Induction Program | 07-Aug-2017 7 | 2100 |
| Communication Skill, Crash Course | 18-Sep-2017 12 | 400 |
| National Science Day | 28-Feb-2018 1 | 210 |
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| Nil | Nil | Nil | 2018 0 | 0 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organized blood group testing camp 2. Lecture series on cyber security 3. Lecture on women empowerment 4. Drawing competition on cleanliness 5. Essay competition on national integration

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Establishment of student tracking system | Tracking of UG and PG passed out students was done during the year |
| Enhancing utilization of virtual Lab among PG/UG students | PG students of Physics department utilized virtual lab |
| Internal Account Audit | All accounts of the college were audited by the internal audit committee by thirty first march two thousand eighteen. |
| No Files Uploaded !!! | |

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

22-Mar-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

| Name of Programme | Programme Code | Programme Specialization | Date of Revision |
|-------------------|----------------|--------------------------|------------------|
| BSc | C116 | PCM | 12/09/2017 |
| BSc | C137 | PMCS | 12/09/2017 |
| BSc | C076 | BCG | 12/09/2017 |
| BSc | C078 | BCM | 12/09/2017 |
| BSc | C085 | BCZ | 12/09/2017 |
| BSc | C126 | CACZ | 12/09/2017 |

| | | | |
|---------------------------|------|----------|------------|
| BSc | C172 | PGM | 12/09/2017 |
| BSc | C112 | CGZ | 12/09/2017 |
| BA | C028 | ARTS | 12/09/2017 |
| BCom | C032 | COMMERCE | 12/09/2017 |
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

| Programme with Code | Programme Specialization | Date of Introduction | Course with Code | Date of Introduction |
|---------------------------|--------------------------|----------------------|------------------|----------------------|
| Nil | nil | Nil | nil | Nil |
| View File | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|-------------------------------------------------------|
| Nil | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------|----------------------|-----------------------------|
| Nil | Nil | Nil |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|-----------------------------------------------------------|
| MA | Geography | 30 |
| MSc | Geology | 21 |
| MSc | Zoology | 30 |
| MSc | Botany | 28 |
| MA | History | 35 |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | No |
| Employers | No |

| | |
|---------|----|
| Alumni | No |
| Parents | No |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback is obtained from students through questionnaire. The student is to tick mark against excellent, better, good and average. All the questioner are collected from the students and placed before the Internal Quality Assurance Cell. The Cell goes through the individual questionnaire and sorts out all those which have been marked as average. To enhance the knowledge of all such Students who had marked average, extra classes are arranged with special emphasis on those topics which they found difficult.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| MCom | Nill | 60 | 121 | 60 |
| MSc | Nill | 195 | 310 | 190 |
| MA | Nill | 350 | 800 | 350 |
| BA | Nill | 640 | 1350 | 640 |
| BSc | Nill | 660 | 1231 | 660 |
| BCom | Nill | 320 | 568 | 320 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2017 | 4792 | 1018 | 38 | 16 | 54 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----------------------------|-------------------------------------------------|-----------------------------------|----------------------------------|---------------------------|---------------------------------|
| 54 | 25 | 8 | 8 | 2 | 5 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutor guardian system for every section is functional to provide solution to course related and personal issues. The system also helps the students to update them on current political, social, scientific and economic issues. The tutor guardians keep watch on the academic progress of all the students of every section. They also monitor on the attendance of the students and performance. The regular teachers have been engaged with the mentoring of each section of the class. At the beginning of the academic session a list of section wise tutor guardian is displayed on the notice board. An orientation program is organized for the fresher students at the beginning of the session. The students are made familiar with the working culture of the institute. They are also informed about various welfare schemes such as inspired scholarship sponsored by department of science and technology, Government of India, central sector scholarship, Gaon ki beti, pratibha kiran scheme, vikramaditya scholarship, shyama prasad mukharji scholarship and SC, ST, OBC scholarship sponsored by government of madhya pradesh. College also has an independent cell known as Swami Vivekanand Career Guidance and Placement Cell to care for career of the students. It is responsible for holding of two days career fare in which college counselors guide to aspirants how to present them selves before the recruitment board of various firms and companies in the fare.

| | | |
|------------------------------------------------|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 5810 | 54 | 1:108 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| 85 | 54 | 31 | Nil | 48 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------------------|---------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------|
| Nil | Nil | Nil | Nil |
| View File | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| BA | C028 | Odd Semester | 29/12/2017 | 15/02/2018 |
| BA | C028 | Even Semester | 21/05/2018 | 16/07/2018 |
| BSc | C076 | Odd Semester | 19/12/2017 | 15/02/2018 |
| BSc | C076 | Even Semester | 23/05/2018 | 16/07/2018 |
| BSc | C078 | Odd Semester | 23/12/2017 | 15/02/2018 |
| BSc | C078 | Even Semester | 28/05/2018 | 16/07/2018 |
| BSc | C085 | Odd Semester | 19/12/2017 | 15/02/2018 |
| BSc | C085 | Even Semester | 23/05/2018 | 16/07/2018 |
| BSc | C116 | Odd Semester | 23/12/2017 | 15/02/2018 |
| BSc | C116 | Even Semester | 28/05/2018 | 16/07/2018 |

[View File](#)

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

| Number of complaints or grievances about evaluation | Total number of students appeared in the examination | Percentage |
|-----------------------------------------------------|------------------------------------------------------|------------|
| 72 | 3810 | 1.88 |

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[no data](#)

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| Nil | Nil | File Attached | Nil | Nil | Nil |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[no data](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

| Type | Name of the teacher awarded the fellowship | Name of the award | Date of award | Awarding agency |
|------|--------------------------------------------|-------------------|---------------|-----------------|
| Nil | Nil | Nil | Nil | Nil |

[View File](#)

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 0 | 0 | 0 | 0 |

[View File](#)

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil | Nil | Nil |
| View File | | |

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---------------------------|-----------------|-----------------|---------------|----------|
| Nil | Nil | Nil | Nil | Nil |
| View File | | | | |

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---------------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | |

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| no data | Nil |

3.4.2 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| Nil | Nil | Nil | Nil |
| View File | | | |

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|----------------------------------------------------------------------------|-----------------------|
| Dr. Usha Agrawal, Deptt of Sociology, one book by National Publisher | 1 |
| Dr. Mamta Bajpai, Deptt of Sociology, one book by national publisher | 1 |
| Dr. Bahadur Singh Parmar, Deptt of Hindi, Four Books by National Publisher | 4 |
| Dr. Gayatri Bajpai Deptt of Hindi, Three Books by National Publisher | 3 |
| Dr. K B Ahirwar Deptt of English, Chapter by national | 1 |
| Dr. J P Mishra Deptt of Economics, Two Books by National publisher | 2 |
| Dr. B K Agrawal Deptt of Commerce, Three Books by National Publisher | 3 |

| | |
|---------------------------------------------------------------------|---|
| Dr. Amita Arjariya Deptt of Botany, Two books national Publisher | 2 |
| View File | |

3.4.4 – Patents published/awarded during the year

| Patent Details | Patent status | Patent Number | Date of Award |
|---------------------------|---------------|---------------|---------------|
| Nil | Nil | 0 | Nil |
| View File | | | |

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------|----------------|------------------|---------------------|----------------|-----------------------------------------------------------|---------------------------------------------|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | | |

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---------------------------|----------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| View File | | | | | | |

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 11 | 45 | 10 | 5 |
| Presented papers | 11 | 45 | 12 | 5 |
| Resource persons | Nil | 5 | 1 | 1 |
| No file uploaded. | | | | |

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

| Name of the Consultan(s) department | Name of consultancy project | Consulting/Sponsoring Agency | Revenue generated (amount in rupees) |
|-------------------------------------|-----------------------------|------------------------------|--------------------------------------|
| Nil | Nil | Nil | 0 |
| View File | | | |

3.5.2 – Revenue generated from Corporate Training by the institution during the year

| Name of the Consultan(s) department | Title of the programme | Agency seeking / training | Revenue generated (amount in rupees) | Number of trainees |
|-------------------------------------|------------------------|---------------------------|--------------------------------------|--------------------|
| Nil | Nil | Nil | 0 | 0 |
| View File | | | | |

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---------------------------|-------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|
| Cleanliness week | NSS Unit | 21 | 112 |
| Anti Tobacco day | NSS Unit | 10 | 80 |
| AIDS Awareness | NSS Unit | 31 | 70 |
| Tree Plantation Drive | NCC Unit | 12 | 55 |
| Annual Road Safety Day | NCC Unit | 7 | 61 |
| Hindi Week | Department of Hindi | 7 | 95 |
| No file uploaded. | | | |

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|-------------------|-----------------|---------------------------------|
| no data | no data | no data | Nil |
| View File | | | |

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen cy/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|----------------------------------------------------|----------------------|----------------------------------------------------------|----------------------------------------------------------|
| Swachh Bharat | NSS | Clean Campus | 5 | 60 |
| No file uploaded. | | | | |

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| no data | no data | no data | Nil |
| View File | | | |

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|-------------------------|---------------------------------------------------------------------------------------------------|---------------|-------------|-------------|
| Nil | Nil | Nil | Nil | Nil | 0 |
| View File | | | | | |

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|-----------------------------------------------------|
| Nil | Nil | Nil | Nil |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--------------------------------------------------|------------------------------------------------|
| 94756599 | 39757337 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|-------------------------------------------|---------|--------------------|
| Soul | Partially | 2.0 | 2010 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|-----|-------------|-----|-------|-----|
| | Nil | Nil | Nil | Nil | Nil | Nil |
| Text Books | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| no data | no data | no data | Nil |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 90 | 4 | 90 | 4 | 4 | 9 | 23 | 100 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 90 | 4 | 90 | 4 | 4 | 9 | 23 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 100 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| no data | no data |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 41.58 | 4158704 | 103.02 | 10302393 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Laboratory The departments of physics, Chemistry, Geology, Botany and Zoology have well equipped laboratories. For cleanliness and upkeep of the equipment, lab attendants have been appointed in each department and lab technicians are entrusted with the responsibility of the management of the equipment and to assist the students if required. The students are divided into various groups to carry out the practical works on the days prefixed and intimated well in advance. Generally each group is given two days in continuity in a week for the lab work. Procurement of the equipment is done either through tender or GEM as per policy of the government. Library To make the system of library smooth and hassle free, it has been bifurcated into the central library and the departmental library. The central library caters books to the students of the undergraduate classes. It houses old as well as new books as per updated syllabi. It uses SOL software to manage the procedure of stacking and issuing of the books. One peon is assigned for the cleanliness of the rooms, stacks and bookshelves and one booklifter has also been employed. A librarian is responsible to monitor the whole process of the transaction of the books. A computer operator has also been attached to facilitate the work. The departmental libraries function as independent units to issue the books to the postgraduate students. A teacher of the department, for a period of two years, functions as in charge of the library. He/she issues the books to the concerned students for a period specified. Grants for purchasing of books is provided by the State Government and the RUSA. The books dilapidated and torn are written off after the proper recommendation by the duly constituted Committee. There is also a reading room adjoining the library with current political and literary publications. There are also computers connected with the internet facility. Sports Complex The college has its own sports stadium, well maintained track and

rooms for lodging for sports teams at the time of tournaments. It had a table tennis hall, badminton court and well equipped gymnasium. A peon is assigned to take care of the maintenance of the track, sports goods and equipment. A sweeper is responsible for the cleanliness of the basic utility services. At the time of district and state level sports events work force is hired to prepare track and to take care of other arrangements related to the sports activities. A sports committee is constituted to organise the sports events as per annual sports calendar issued by the state government. The sports officer along with professor in charge of each game selects and trains the students according to their interest in the game. Procurement of the sports goods and equipment is carried out through GEM. Computer, Class rooms and Other Facilities Each department had been provided with a computer system. There are two computer labs. Account section is fully automated. There are four projectors installed in the classrooms. Three sweepers and ten peons clean the campus and the classrooms.

<http://maharajacollege.in/maharaja/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Nil | Nil | Nil |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | Nil |
| b) International | Nil | Nil | Nil |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|-------------------------------------------|------------------------|-----------------------------|---------------------------------|
| Remedial Classes | 20/11/2017 | 350 | Remedial Cell |
| Students Induction Program | 13/08/2017 | 1550 | IQAC |
| Plantation Drive | 24/07/2017 | 110 | NSS |
| Constitution Day | 27/11/2017 | 250 | Department of Political Science |
| National Science Day | 28/02/2018 | 465 | Department of Computer Science |
| Tulsi Jayanti | 17/08/2017 | 120 | Department of Hindi |
| International Yoga Day | 21/06/2017 | 335 | Department of Philosophy |
| International Youth Day | 12/08/2017 | 550 | Department of Sport |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|----------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| 2017 | English for teachers' eligibility test (TET) | 105 | 75 | 25 | 25 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 45 | 45 | 15 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| HDFC Bank | 15 | 8 | Shri Ram Life Insurance | 20 | 5 |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|----------------------------------------------------|--------------------------|---------------------------|----------------------------------------|-------------------------------|
| 2018 | 1 | M.Sc. | Physics | Rani Durgawati Vishwavidhyaly Jabalpur | Ph.D. |
| 2017 | 3 | M.A. | English | Dr Hari Singh Gour University Sagar | Ph.D. |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------------------|-----------------------------------------|
| SET | 3 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|--------------------|----------------|------------------------|
| wrestling | Inter District | 3 |
| Badminton | Inter Division | 6 |
| Volley Ball | Inter District | 11 |
| Hockey | District | 11 |
| Debate Competition | State Level | 2 |
| Folk Dance | Division | 10 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nill | no data | Nill | Nill | Nill | Nill | no data |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of student council- Students council of college actively participates in the following activities: Organizing of cultural activities Awareness programme against tobacco, cancer, aids etc Participation in sports activities Awareness programs for freshers regarding students welfare schemes run by the college, state and central governments Tree Plantation drive in the campus Representation of students on academic administrative bodies/committees: One meritorious student in nominated in the board of studies of every departments who provides his/her valuable suggestions regarding updation and modification of curriculum of the concerned department. President of student council is ex officio member of administrative body of Janbhagidari samiti.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

105

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

An annual conference of alumni association was organized in the month of August 2017. Members shared their views regarding development of the college in all respects.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

1. Delegation of academic powers to the three faculty proctors of Arts, Commerce and Science. 2. An administrative officer have been appointed to take care of administrative issues. 3. Formation of anti ragging committee, grievances redressal cell, discipline committee and students welfare committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Curriculum Development | Under the autonomy scheme college is entitled to revise syllabus every academic session. The head of all department hold board of studies to upgrade curriculum of respective departments. |
| Teaching and Learning | Ebooks and ejournals and also very good reference and text books are available in library and in NLIST resource centre. Teaching through ICT in most of PG departments. Learning through field visit, industrial visit, education tour and extension activities. |
| Examination and Evaluation | Semester system of Examination Continuous comprehensive evaluation Project work assignment Holding of inter departmental seminar in PG classes. Modification of question papers under three sections multiple choice, short answer and long answer type questions. |
| Research and Development | The college publishes research journal entitled Research Journal of Bundelkhand in quarterly mode. Motivation to faculty members to apply for minor research project to UGC and MAPCOST. Motivating students to attend national, state and local level seminars. |
| Library, ICT and Physical Infrastructure / Instrumentation | The college library equipped with elibrary facilities and eresources. Virtual lab facility availed by students of department of Physics. Library contains a reading room and well stacked books in two storey building. |
| Human Resource Management | There are 54 regular teachers and 30 guest faculty. Each department is administered by the head of that department. Each faculty has a proctor who is responsible to take care of |

academic issues. There is also an administrative officer to look after administrative issues. The ministerial staff consist of grade III and IV employees. The head clerk is responsible to monitor the role of grade III and IV employees. A tutor guardian is responsible to solve problems of students in each section of each class.

Admission of Students

Students are admitted through online line process on the basis of marks secured in the qualifying examination. The student is required to register himself on online epravesh portal and do choice filling for college and courses after that takes out hardcopy of registration form. He is expected to get his documents verified along with registration form at the help center. His merit will be generated online line and an allotment letter is issued online on the basis of his choice of college and course. With his allotment letter he is expected to approach to the concerned college to get admission link initiated. And after link initiation fees is to deposit his admission fee on online mode. The students who were enrolled in the previous year are automatically promoted to next higher class after payment of required admission fee on online mode.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Planning and Development</p> | <p>SMS system is being followed to impart necessary information to all stake holders. Setting up of virtual class through which lectures of renowned resource persons are delivered from virtual studio Bhopal.</p> |
| <p>Administration</p> | <p>Online leave requisition system. Notice display system for students Online messaging through sms for students. Generation of salary through online and online dispatch of salary slip and annual income certificate at email id of the person concerned.</p> |
| <p>Finance and Accounts</p> | <p>Partially computerized office and account section. Internal audit system managed by the college through the expert three members team of Professors.</p> |

| | |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Student Admission and Support | Online admission and online payment gateway |
| Examination | Online display of examination results on college website. Roll number of student is used as his id to view and download his marksheet. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| 2017 | no data | no data | no data | Nil |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------|---------|-----------------------------------------|---------------------------------------------|
| 2017 | no data | no data | Nil | Nil | Nil | Nil |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|-------------------------------------------------|---------------------------------|-----------|---------|----------|
| no data | Nil | Nil | Nil | Nil |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| Nil | Nil | Nil | Nil |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--------------------------------------------|--------------------------------------------|--------------------------------------------------------------------------------------|
| Child care leave, Study leave, GPF Advance | Child care leave, Study leave, GPF Advance | Poor Boys Fund, Freeship, free stationery and books for students of SC ST categories |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Two faculty members one from mathematics department and one from commerce department are entrusted with the work of internal audit regularly. External audit is carried out by a chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------------------------------------------------------|-------------------------------|---------|
| no data | 0 | Nil |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|---------|
| 5250799 |
|---------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | AAA Cell |
| Administrative | No | Nil | Yes | AAA Cell |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Valuable suggestions for development of college Year wise program for faculty development Parent association provide feed back on over all development of college. |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6.5.3 – Development programmes for support staff (at least three)

| |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Computer awareness workshop to support staff to enable them to handle online admission and other computer related works. 2. A lecture on lab maintenance and cleanliness 3. A lecture on handling of ICT equipments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|-----------------------------------------------------------------------------------------------------------------------------|
| 1. One day workshop on English efficiency and communication 2. Publication of research journal 3. Extension of laboratories |
|-----------------------------------------------------------------------------------------------------------------------------|

6.5.5 – Internal Quality Assurance System Details

| | |
|----------------------------------------|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---------------------------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2017 | National Science Day Celebration | 28/02/2018 | 28/02/2018 | 28/02/2018 | 150 |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---------------------------------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Women empowerment (Self Defence Training Program) | 03/01/2018 | 19/01/2018 | 55 | 65 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Tree Plantation in the campus and waste management awareness rally.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-------------------------|--------|-------------------------|
| Physical facilities | Yes | 10 |
| Ramp/Rails | Yes | 10 |
| Rest Rooms | Yes | 6 |
| Scribes for examination | Yes | 1 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|-------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|------|----------|--------------------|------------------|--------------------------------------------|
| Nil | Nil | Nil | Nil | Nil | Nil | no data | Nil |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics

| Title | Date of publication | Follow up(max 100 words) |
|---------------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Quarterly Vision Document | 30/10/2018 | This document is published in october, January and April every year after the period of three months. It encompasses all the activities organized in college. It promotes human values by publishing the noble works like visiting old age home, helping to orphanage by the students and teachers. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-----------------------------------------------|---------------|-------------|------------------------|
| Celebration of International Human Rights Day | 11/12/2017 | 12/12/2017 | 75 |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Installation of power saving LED lights in the campus
2. Plantation of trees and plants in the botanical garden
3. Waste disposal management system
4. Utilization of waste water for botanical garden
5. Polythene free campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Introduction of continuous comprehensive evaluation of students
2. Introduction of educational tour for PG final year students
3. Online registration for alumni to express their views and suggestions regarding development of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://maharajacollege.in/alumini/tregistration.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Govt. Maharaja College Chhatarpur is the only college in the state that has its own vast stadium for sports activities. It was constructed with the help of the local people, students and alumina. Since the college was short of necessary fund, the local residents and other stake holder of the city generously added contribution to the existing fund of the college. It contains a swimming pool, a gym hall, table tennis hall, badminton hall and open field for out door sports activities. A sports guest house having seven big halls with wash rooms has been added for the stay of sports team to participate in the district and state level tournaments. There are almost 20 shops auctioned to the bidder which fetch considerable amount of rent to the college. The college also holds national level sports events known as S.N. Banerjee Memorial Football Tournament in the name of the first principal of the college. This sports event ranks at the sixth place among the football tournaments held at the national level. The renowned football teams from the prestigious football clubs are invited to participate in the events.

Provide the weblink of the institution

<http://maharajacollege.in/maharaja/#>

8.Future Plans of Actions for Next Academic Year

The college wishes to implement following plans in future The introduction of certificate course in communication English, Post Graduate courses in microbiology and computer science and Honors courses in commerce. Setting up of online student satisfaction survey and feed back mechanism for other stake holders. Extension of laboratories of Botany and Zoology. Construction of independent block for examination cell and class rooms. Setting up of five smart class rooms for PG classes in Physics, Chemistry, Botany, Zoology and Mathematics. Setting up of complete students information system and eoffice

mechanism. Implementation of waste disposal management system and installation of sanitary napkin vending machine and mobile charging unit in girls common rooms.